






Kingston upon Hull Swimming Club Committee Meeting

Committee Roles

Friday 3 May 2019

Role	Member	Direct Responsibilities
Chairperson	Stuart Kitney 	Employees & coaching management / safe working practices / Swim Mark / internal disputes
Secretary	Andrew Wormald 	Insurance / companies house / Swim England liaison / club bookings / training co-ordinator
Treasurer	Michelle Rooke	Club finances / reporting
Welfare Officer (Invited member of the Committee – independent from Committee responsibility and decisions)	Karen Hardy	Child & member welfare / DBS / safeguarding

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Membership & Squad Co-ordinator	Angela Ross	Swim Club Manager administrator / wave document co-ordinator
Internal Disputes / Official Complaints Officer	Alan Towse 	Internal dispute & Swim England complaint manager
Communication Co-ordinator	Andy Wormald	Club communication / facebook
Gala Volunteer Co-ordinator	Andrew Wormald	Gala volunteer organiser
Gala Sponsorship / Programme Co-ordinator	Rob Barrett	Gala sponsorship / programme organiser
Notice Board Co-ordinator	Rob Barrett	Facility notice board management
Coach Interface Co-ordinator	Jurgis Justovics	Club coach liaison
Media Report Co-ordinator	Sarah Adams	Media reports / local media communication
Grant Application Co-ordinator	Jozef Harich	Grant applications
Swim Mark Co-ordinator	Nina Curran	Swim Mark registration & management / DBS / safeguarding
Club Kit Manager	Hayley Lees	Club kit ordering / sourcing
Volunteer Liaison	Darren Ashbolt	Recruit new volunteers / manage volunteer interaction
Website Co-ordinator	Rob Barrett	Website manager
Coach Representative	Tom Rhodes	Voice of the coaching team

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